Appendix 1 - Cherwell District Council Calendar of Meetings 2023/2024[1]

Notes:
- Bank Holidays during the municipal year 2023/24: Monday 29 May 2023; Monday 28 August 2023; Monday 25 December 2023; Tuesday 26 December 2023; Monday 1 January 2024; Friday 29 March 2024; Monday 1 April 2024; Monday 6 May 2024
- Chair(man) and Vice-Chair(man) for all Committees for the municipal year 2023/24 will be appointed at the first meetings of Committees held at the conclusion of the Annual Council meeting
- Licensing Sub-Committee and Appeals Panel meetings will be arranged as required.
- Parish Liaison meeting dates 2023/2024: Wednesday 14 June 2023 (7-9pm), Wednesday 8 November 2023 (6-9pm)

Council	Executive	Shareholder Committee[2]	Accounts, Audit & Risk Committee	Budget Planning Committee	Overview & Scrutiny Committee	Licensing Committee	Personnel Committee	Planning Committee	Standards Committee	*Member Induction 2023[3]*	*All Member Seminar*
Monday, 6.30pm	Monday, 6.30pm	Monday, 6.30pm	Wednesday, 6.30pm	Tues, 6.30pm	Tues, 6.30pm	Bi-annual, Wednesday 6.30pm	Wednesday, 6.30pm	Thurs, 4pm	Bi-annual, Wednesday, 6.30pm	*6.30pm unless indicated, hybrid/virtual as set out*	*Monthly from September 2023[4], 6.30pm - 8.30pm*
2023 Wednesday 17 May Annual Council 17 July 16 October 18 December **2024** 26 February **2024/25** Wednesday 15 May 2024 Annual Council *(Scheduled elections on 2 May 2024: Cherwell local elections (one third seats, one third of parishes) and Police & Crime Commissioner elections)*	**2023** 5 June 3 July 4 September 2 October 6 November 4 December **2024** 8 January[5] 5 February 4 March 8 April[6]	**2023** 26 June 25 September 27 November **2024** 12 February	**2023** 31 May 26 July 27 September 15 November **2024** 17 January 20 March	**2023** 25 July 26 September 31 October 5 December **2024** 23 January 5 March	**2023** 23 May (7.30pm) [7] 27 June 1 August 19 September 24 October 28 November **2024** 30 January 12 March	**2023** 21 June **2024** 24 January	**2023** 14 June (7.30pm)[8] 2 August 1 November **2024** 7 Feb	**2023** 18 May 15 June 13 July 10 August 7 September 5 October 2 November 7 December **2024** 11 January 8 February 7 March 4 April	**2023** 28 June **2024** 31 January	**2023** *Mon 15 May, virtual, Constitution Basics* *Wed 17 May 4pm – 5.30[9]pm in person, Member Welcome Event* *Thurs 18 May, 10am –12noon hybrid – Planning Committee[10]* *Mon 22 May 6.30pm virtual – Code of Conduct* *Tuesday 23 May 5.30pm – 7.30pm hybrid – Scrutiny training* *Tues 30 May 6.30pm virtual - Accounts, Audit & Risk Committee[11]* *Tuesday 6 June virtual – Local Government Finance* *Monday 12 June virtual – Meeting Procedures* *Wednesday 14 June 6.30pm - 7.30pm in hybrid – Personnel Committee training* *Tuesday 11 July 6.30pm – 8.30pm – To be allocated*	**2023** *Wednesday 20 September* *Wednesday 11 October* *Thursday 9 November* *Wednesday 29 November (in place of December date)* **2024** *Thursday 25 January* *Wednesday 21 February* *Thursday 21 March*

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[1] Dates are subject to change. The website will be updated and Members notified accordingly.

[2] Shareholder Committee comprises three Executive members to be appointed by Executive at their 5 June 2023 meeting

[3] This is not an exhaustive list of induction sessions rather key sessions to support newly elected councillors and to ensure mandatory training is scheduled. Additional sessions and service specific bitesize briefings will also be scheduled.

[4] Member induction runs from May – July 2023. Traditionally no sessions are scheduled in August.

[5] 1 January 2024 is New Year's Day so a Bank Holiday.

[6] 1 April 2024 is a Bank Holiday, Easter Monday. The Easter Bank Holidays impact on agenda publication which must be on Wed 27 March.

[7] Scrutiny training scheduled immediately prior to the first meeting to facilitate attendance for OSC members

[8] Personnel Committee training scheduled 6.30pm – 7.30pm immediately prior to the first meeting to facilitate attendance of Personnel Committee members

[9] This is on the day of the Annual Council meeting consistent with arrangements in 2022. The timing allows for photos before Annual Council, laptop collection, return of forms, queries etc.

[10] It is mandatory for Planning Committee members and named substitutes to have attended training prior to attending a committee meeting therefore training must be scheduled prior to the first meeting

[11] It is mandatory for AARC members to have attended training prior to attending a committee meeting therefore AARC training must be scheduled prior to the meeting date